

HONORARY MEMBERSHIP

Nomination and Election Procedure

The National Council of the Concrete Institute of Australia may elect as an Honorary Member of the Institute any person who in the opinion of the Council has made an outstanding contribution to the development of concrete technology and practice in Australia. An Honorary Member shall have all the rights and privileges enjoyed by an Individual Member but shall not be required to pay any subscription.

Nominations for *Honorary Membership* may be made at any time, but only those received by 30 April in the year of the Biennial Conference (or at least six months prior to the Conference) will be considered for an Award at the Conference. Not more than four Honorary Memberships may be awarded in any two-year cycle.

Nominations may be submitted electronically by any of the following:

- National President of Concrete Institute of Australia
- Council of Concrete Institute of Australia (approved and signed by the Chair)
- A CIA State Committee (approved and signed by the Chair)
- Any three financial members of the Institute together
- The Honours and Awards Nominating Committee (approved and signed by the Chair)

Nominations are then reviewed by the Nominating Committee which is appointed by Council. Following the review the Nominating Committee makes its recommendations to Council as to which nominations should be granted Honorary Membership. Council makes its final decision based on these recommendations.

It is desirable that nominees are not informed of their nomination, in order to avoid disappointment if the nomination is not successful. Unsuccessful nominations will be kept on the Nominations Register for up to six years. This means that they will be reviewed again during that period.

Criteria

An Honorary Member of the Institute is considered to have made an outstanding contribution to the development of concrete technology and practice in Australia.

The following criteria are to be used in assessing nominations for **Honorary Membership**.

- The essential criterion for the Award is **outstanding contribution to the development and use of concrete in Australia**.
- The word *outstanding* means of a substantially higher level than contributions normally made by competent people in the relevant field.
- The word *Australia* means that the contribution must have been made principally in Australia, although overseas activities can be provided as additional supporting information.
- Contributions made largely outside of Australia not impacting the local industry do not constitute sufficient merit for this Award.



- The words *contribution to the development and use of concrete* can include, but are not limited to, fields of research, design, construction, leadership, innovation, advocacy, and education.
- The recipient of this Award need not be a member of the Institute.

Submission

Submissions for Honorary Membership nomination must be completed using the appropriate electronic form. **Note – It is important that all fields are entered correctly with all the appropriate detail to ensure that the nominee’s credentials are able to be considered fully by the Nominating Committee**

The submission details must include supporting material including:

- Nominees full name, address, and contact information.
- Nominees current company, position and contact information (if still working)
- Nominating person/committee (and name/position of the Chair if required)
- Nominees’ chronological history in the concrete industry (work career, volunteer achievements, key positions and key roles).
- Specific information relating to how the nominee has fulfilled the criteria, providing reference and details.
- Any relevant information relating to activities outside of Australia that fulfil the criteria.
- Outline any papers, publications, reference books, or other that relate to the criteria.
- The data above should be supported by a detailed submission that outlines how the nominee has *contributed to the development and use of concrete in Australia* that has made a positive and lasting impact to the industry.

An electronic copy may be submitted via email to:

The Secretary
Honours and Awards Nominating Committee
Concrete Institute of Australia
exec@concreteinstitute.com.au

Presentation

Recipients of Honorary Membership will be informed in the first instance of their award by the National President.

Honorary Memberships granted will then be officially presented to the recipient(s) at the Institute’s Biennial Conference. Recipients of the Award will receive a framed certificate and a medallion certifying the granting of the Award.

